



ST. LAWRENCE COLLEGE OF HIGHER EDUCATION

STUDENTS GRIEVANCE REDRESSAL CELL (SGRC)

Your Voice • Our Responsibility • Swift Resolution

Key Features

 Academic & Non-Academic Grievances

 Online Portal & Suggestion Box

 Fair & Transparent Process

 Time-Bound Redressal



Our Objectives

 Quick & Fair Resolution

 Student Satisfaction

 Confidential & Impartial Hearings.

 Better Campus Environment

Grievance Redressal Process

 Submit Complaint

 Review & Inquiry

 Hearing & Action

 Solution & Feedback



“Committed to Providing a Safe, Fair & Supportive Campus for All Students”



St. Lawrence College of Higher Education

(AN ISO: 9001:2008 certified "A" Rated B Ed. College for Girls Only)
Approved by NCTE, Dir. of Hr. Education & Affiliated to GGSIU University,
Geeta Colony Facility Centre, East Delhi-110 031

M - 7827616100, 8076521185, 8468911848, 011-22046100, 22018888
Website: www.stlawrenceconvent.com Email: helpdesk@stlawrence.in



Policy

STUDENTS GRIEVANCE REDRESSAL MECHANISM

Any student of the College who has any grievances regarding college academic and infrastructural facilities needed for their best academic achievements can approach the Student Grievance Redressal cell at the College. Any student of the College aggrieved by any acts of sexual harassment, misconduct or ragging can approach the Student Grievance Redressal cell. Further, any student who is aware of any violations must report the same to the Cell. The Cell shall consist of members as appointed by the Principal. Said grievance must be in writing and should be made within 60 days from the day of the alleged violation. The Cell shall take cognizance of the grievance and inform the Committee formed to enforce this Code or the Internal Complaints Committee, in cases of any sexual harassment complaints. The college closely follows the regulations of UGC (Grievance Redressal) Regulations, 2018.

1. The college provides adequate and ample platforms for its different stakeholders to raise their grievances. The college insists on convening regular open houses for all the departments.
2. In order to resolve any confusion and grievance related to admission to various academic programmes special help desk should be arranged. Any breach in the reservation policy in admission should be directly informed to the principal.
3. Grievance related to fee payment, caution deposit, etc. should be dealt by the respective committees like admission and office, and should be reported to the principal according to the seriousness of the issues.
4. Complaints related to various offices of the college including the principal can be informed directly to the manager of the college.
5. Adequate measures should be taken to address the suggestions regularly gathered from the suggestion boxes placed at different blocks of the college.
6. Grievance Redress Cell convenes frequent meetings to monitor the grievance redress activities of the institution.

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The Students Grievance Redressal Cell of St. Lawrence College of Higher Education has been set up in accordance to the UGC regulation, 2012. These regulations were aimed at addressing and effectively resolving the grievances of the students related to Higher Education Institutions.

The Students Grievance Redressal Cell (SGRC) aims to look into the complaints lodged by any student and redress it as per requirement. The students can state their grievance regarding any academic and non-academic matter within the campus through the online and grievance/ suggestion box. The institution aims at solving the grievances of the students within stipulated academic and non-academic matter within the campus through the online and grievance/ suggestion box. The institution aims at solving the grievances of the students within stipulated time

The Students Grievance Redressal Cell has been developed to settle the grievances of the students and other stakeholders within a reasonable time period for further strengthening the bond of the students with the institution by providing them with all kind of facilities to a satisfaction level for maintaining a convenient ambience of academic teaching and learning.

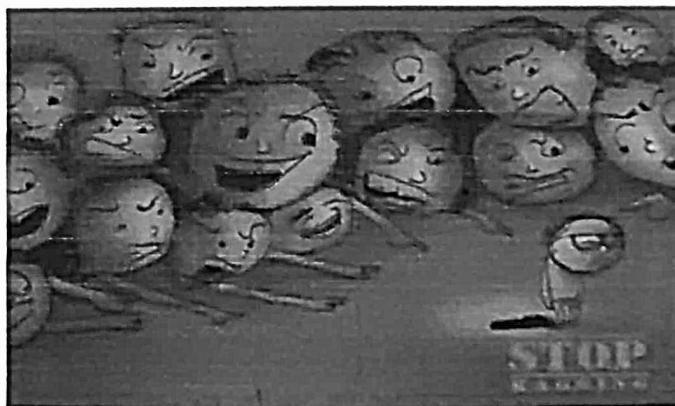


OBJECTIVES:

SGRC has been created in the college to resolve issues related to student's problems, develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in Institute.

Following are the important objectives of SGRC:

1. To develop an organizational framework to resolve Grievances of Students and other stakeholders.
2. To provide the students access to immediate, hassle free recourse to have their Grievances redressed.
3. To enlighten the students on their duties and responsibilities to access benefits due under the policies.
4. To establish structured interactions with students to elicit information on their expectations.
5. To institute a monitoring mechanism to oversee the functioning of the Grievance Redressal Policy.
6. Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
7. Suggestion / complaint box is installed in the Administrative Block in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
8. Ragging in any form is strictly prohibited in and outside the college. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Principal.





SCOPE:

The SGRC deals with Grievances received in writing from students about any of the following matters:

- **Academic matters**
- **Financial matters**
- **Library matters**
- **Infrastructure and Amenities matters**

FUNCTIONS:

1. The cases are attended promptly on receipt of grievances from the students.
2. The cell formally reviews all cases and will prepare statistical reports about the number of cases received.
3. The cell gives report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

POWERS:

- In case of any grievance the members of the cell are empowered to sort out the problems at their level through discussion with students.
- In case the members fail to find out any solution then the matter is referred to the Principal for final comment on the matter.
- Considering the nature and depth of the grievances due inquiry is made by the members of the cell and through personal discussion the matter is solved.
- If anybody is found to be guilty for any kind of nuisance, he or she is given punishment with due consideration with the principal. The nature of punishment includes verbal as well as written warning, information to the parents, financial punishment, information to the police (if situation arises for so) and expelling from the college as per the rule of the university.



NATURE OF GRIEVANCE:

1. Academic grievance

- a) Issues related to course registration
- b) Issues about change of pedagogy subjects/ optional subjects
- c) Examinations related issues
- d) Issues related to applying/ receiving certificates

2. Administrative decisions, services or facilities

- a) Issues related to canteen
- b) Issues related to sports
- c) Issues related to other facilities provided by the college (water etc.)

3. Unfair treatment

- a) Grievances about a student behavior towards other students
- b) Grievances about faculty & staff behavior towards other students

4. Harassment and discrimination

- a) Issues related to harassment
- b) Issues about discrimination or racial treatment

PROCEDURE FOR LODGING COMPLAINT:

- The students feel free to put up a grievance in writing and drop it in complaint box.
- The Grievance Cell acts upon those cases which have been forwarded along with the necessary documents.
- The Grievance Cell assures that the grievance has been properly solved in a stipulated time limit provided by the cell.
- Sample Grievance Application Form:

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Complaint/ Grievance Intimation Form

Name of the Complainant :	
Phone Number :	
Describe your complaint/grievance.	
Signature:	Date:

Prof. (Dr.) Vijayshri Bhati
Principal
St. Lawrence College of Higher Education



Working of SGRC:

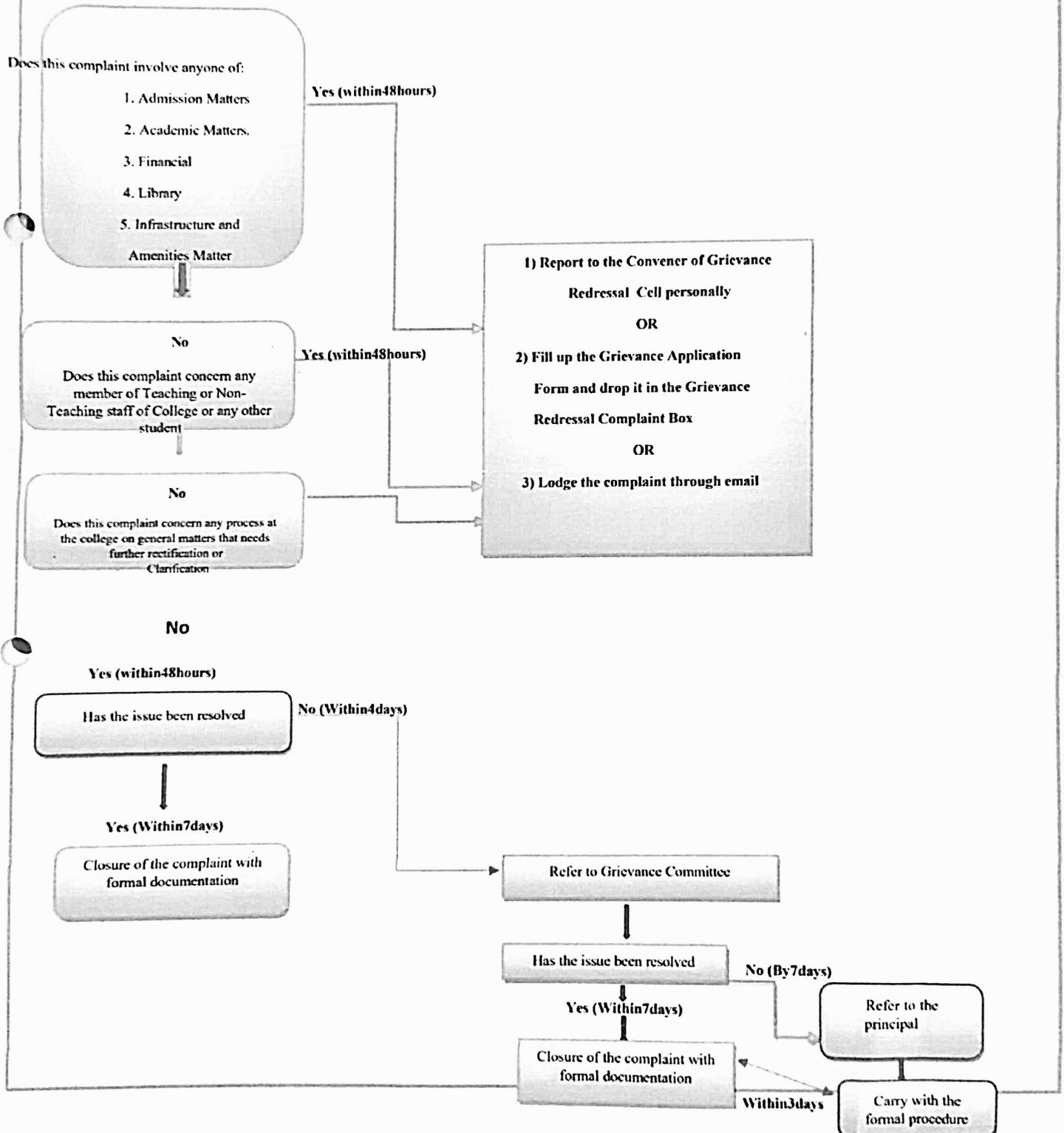
Students Grievance Redressal committee (SGRC) convenes meetings periodically and takes steps to redress the grievances of all students of the college

- The SGRC shall consider only individual grievances of specific nature of students.
- The SGRC shall not consider any grievance of general applicability or of collective nature of raised collectively by more than one student.
- The SGRC may mediate between complainant and defendant against who the complaint has been made, if required.
- SGRC shall consider redressing of grievances within a reasonable time.
- The cell will give report to the authority about the cases attended to and seek guidance from the higher authorities if required.



The working of the cell in St. Lawrence College of Higher Education can be described by the following flow chart

COMPLAINTS HANDLING FLOW CHART OF STUDENTS





RECONSTITUTION OF SGRC COMMITTEE
B.Ed Session 2025-27 (semester II)

<u>Sr. No.</u>	<u>Name</u>	<u>Designation</u>	<u>Contact No.</u>	<u>Email Id</u>
1.	Prof. (Dr.) Vijayshri Bhati (Principal)	Presiding Officer	9910864530	helpdesk@stlawrence.in
2.	Dr. Renu (Asst. Prof.)	Member	9810744928	helpdesk@stlawrence.in
3.	Ms. Jasleen Kaur Kohli (Asst. Prof.)	Member	8700114824	helpdesk@stlawrence.in
4.	Ms. Mahima Jain (Asst. Prof.)	Member	7065759355	helpdesk@stlawrence.in
5.	Ms. Deepti (Asst. Prof.)	Member	9990281898	helpdesk@stlawrence.in
6.	Ms. Ayushee Gupta (Asst. Prof.)	Member	8447157535	helpdesk@stlawrence.in
7.	Ms. Divya Bhatt (Asst. Prof.)	Member	9871785023	helpdesk@stlawrence.in
8.	Ms. Ritu (Non-teaching)	Member	8447420501	helpdesk@stlawrence.in
9.	Kashish Sharma	Student Representative	8383810875	helpdesk@stlawrence.in
10.	Avirall Mansi Kardam	Student Representative	8373931334	helpdesk@stlawrence.in

Prof. (Dr.) Vijayshri Bhati

Prof. (Dr.) Vijayshri Bhati
Principal
St. Lawrence College of Higher Education

- Renu
- Deepti
- Ayushee
- Divya
- Ritu



2024

S.No.	Issues	Action Taken Report
1.	<p><u>Administrative Issue</u></p> <p>Nimisha Agarwala, a B.Ed student of session 2023–25 (Enrolment No. 70799902123), reported an error in the recorded name of her father in the university records. The father's name was incorrectly mentioned as "Sawarmal Agarmala". She requested the college to initiate the necessary correction as per official documents.</p>	<p>The college verified the student's documents and forwarded the correction request to the concerned branch of GGSIPU. Necessary action was initiated to update the father's correct name as "Sowarmala Agarwala".</p>
2.	<p><u>Academic Issue</u></p> <p>Pinki Sharma, B.Ed student of session 2018–20, approached the college requesting issuance of a letter of Recommendation required for her admission to higher studies. She submitted a formal request to the college for the same.</p>	<p>The college reviewed the request and issued the Letter of Recommendation to Pinki Sharma as required.</p>
3.	<p><u>Administrative Issue</u></p> <p>Soumya Chawla, a B.Ed student of Session 2022–24 (Enrolment No. 08099902122), reported a discrepancy in the recorded name of her father in the university records. The name was incorrectly mentioned as "Ved Parkash Chawla".</p>	<p>The request was forwarded to GGSIPU and considered by the University based on the verified records and documents submitted by the student. The father's name has been corrected to "Ved Prakash Chawla" in the university records.</p>

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2025

S.No.	Issues	Action Taken Report
1.	Komal (Enrolment No. 0199902124), a B.Ed student of Session 2023–25, requested the addition of her surname in the university records. Her name was previously recorded as “Komal” in all official academic documents. She applied for updating her name to “Komal Chandila”.	The college verified the student’s documents and forwarded the request to the University for necessary action.
2.	<u>Examination Related Issue</u> Arisha (01799902123), a B.Ed student of Session 2023–25, did not had her name mentioned in the OMR sheet and the marks for paper BED254: Drama and Art in Education were not reflected.	The college verified the case and forwarded the external marks (52 marks) of the student to the University for necessary updation in the examination records.
3.	Mansi Upadhyay (Enrol. No. 00599902124), a B.Ed student of Session 2024–26, reported that her name was not mentioned in the RC for BED128 – Teaching of Social Science, only one teaching subject i.e., Teaching of English BED120 was added.	The college submitted the student’s internal assessment marks (34 marks) to the University for necessary updation in the examination records.
4.	<u>Examination Related Issue</u> Admit card of a B.Ed student, naming Arisha (01799902123), was not issued by the university. Additionally, her name was not reflected in the external practical attendance sheet.	The college sent an official mail to the Conduct Branch, Examination Division, GGSIPU, requesting issuance of admit card and necessary correction in the external practical attendance records
5.	<u>Academic Issue</u> Bharti Tyagi (01499902120), a B.Ed student, requested issuance of a certificate confirming completion of her B.Ed qualification, as it was required for pursuing higher studies abroad.	The college verified the academic records and issued the certificate confirming completion of the B.Ed qualification to Bharti Tyagi as requested.



CIRCULAR

Date: 19.01.26

Subject: Declaration of SGRC Election Results

This is to inform all concerned that the elections for the Student Grievance Redressal Committee (SGRC) have been successfully conducted. Based on the voting process, the following students have been elected to the respective posts:

Semester 2 (2025–2027)

- President: Josephine
- Vice President: Kashish
- Secretary: Alma Kunnath
- Treasurer: Rakhi

Semester 4 (2024–2026)

- President: Prarthna Seth
- Vice President: Latika
- Secretary: Samridhi
- Treasurer: Anmol Kaur

- *Renu*
- *Qan*
- *Dinya*
- *Ravi*
- *Ajushee*
- *B*
- *Ritu*

Prof. Vijayshri
19/1/26

Prof. (Dr.) Vijayshri Bhati
Principal
St. Lawrence College of Higher Education

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Circular

Date: 19.01.2026

Subject: List of Candidates Contesting for SGRC Elections

This is to inform all students and faculty members that the following students have filed their nominations and are officially contesting for the posts of President, Vice President, Secretary, and Treasurer for the SGRC Committee.

Semester II (2025-2027) — Contesting Candidates

- Kashish
- Afreen
- Josephine
- Ketki Chauhan
- Rakhi
- Nivedita
- Annu Parveen
- Bhumika Arora
- Gauri Malhotra
- Alma Kunnath

Semester IV (2024-2026) — Contesting Candidates

- Latika
- Samridhi
- Nikita Sharma
- Vranda Sharma
- Riyanshi Panchal
- Anukriti Cheran
- Anmol Kaur
- Ushmeet Kaur
- Prarthna Seth

All students are encouraged to participate responsibly in the election process. Candidates are advised to adhere strictly to the code of conduct prescribed by the College. Any violation of the rules may lead to disqualification.

Prof. (Dr.) Vijayshri Bhati
Principal
St. Lawrence College of Higher Education

[Signature]

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MINUTES OF GRIEVANCE CELL

Minutes of the meeting of Grievance cell for the academic Session 2024-2026 (Semester IV) held on 28/01/2026 (Wednesday) in Principal room

The meeting of the grievance cell constituted for the academic session 2024-2026 was held on 28/01/2026 (Wednesday) in Principal room to discuss on the agenda.

The following members were present:

1.	Prof. (Dr.) Vijayshri Bhati (Principal)	Presiding Officer
2.	Dr. Renu (Associate Prof.)	Member
3.	Ms. Divya Bhatt (Asst. Prof.)	Member
4.	Ms. Dcepti (Asst. Prof.)	Member
5.	Samridhi	Student Representative
6.	Latika	Student Representative

The meeting of the Grievance Cell of the college for the session 2024-2026 was started at 1:30 p.m. under the chairmanship of the principal ma'am. The meeting was started by taking the items of the agenda.

Agenda:

1. Examination and academic issues of the students to be discussed.
2. Miscellaneous

Nature of grievance: Examination and Academic Issues

It was decided that the college authority will take immediate and necessary action to address the problems faced by the students.

Prof. (Dr.) Vijayshri Bhati
Principal
St. Lawrence College of Higher Education

Renu
• Divya
• B
• Samridhi
• Latika



MINUTES OF GRIEVANCE CELL

Minutes of the meeting of Grievance cell for the academic Session 2025-2027 (Semester II) held on 27/01/2026 (Tuesday) in Principal room

The meeting of the grievance cell constituted for the academic session 2025-2027 was held on 27/01/2026 (Tuesday) in Principal room to discuss on the agenda.

The following members were present:

1.	Prof. (Dr.) Vijayshri Bhati (Principal)	Presiding Officer
2.	Ms. Ayushee Gupta (Asst. Prof.)	Member
3.	Ms. Jasleen Kaur Kohli (Asst. Prof.)	Member
4.	Ms. Mahima Jain (Asst. Prof.)	Member
5.	Kashish Sharma	Student Representative
6.	Avirall Mansi Kardam	Student Representative

The meeting of the Grievance Cell of the college for the session 2025-2027 was started at 1:30 p.m. under the chairmanship of the principal ma'am. The meeting was started by taking the items of the agenda.

Agenda:

1. Academic and administrative issues of the B.Ed students to be discussed.
2. Miscellaneous.

Nature of grievance: Academic and Administrative Issues

It was decided that the college authority will act promptly as soon as possible to solve the problems being faced by the students.

Prof. (Dr.) Vijayshri Bhati
Principal
St. Lawrence College of Higher Education

(Handwritten signatures and initials)
• Ayushee
• Ravi
• Kashish
• Ravi

(Handwritten signature of Prof. (Dr.) Vijayshri Bhati)
27/1/26

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Activities

Sr. No.	Date	Name of Activity	Resource Person
1.	21.10.24	One Day Workshop on "Human Rights and Values"	Dr. Muzahir
2.	25.10.24	One Day Workshop on Law Awareness	Mr. M.M. Vashishth
3.	15.11.24	One Day Workshop on Employment Opportunities and Capacity Building for Female Graduates	Ms. Amishi Kasana
4.	25.11.24	One Day Workshop on Gender Sensitivity and Equality	Prof. (Dr.) Vijayashri Bhati
5.	16.01.25 / 23.01.26	Celebration of National Voters Day	Prof. (Dr.) Vijayashri Bhati
6.	23.01.25	An Extension Lecture on Gender Equity	Ms. Mira Narang
7.	03.02.25	One Day Workshop on Intellectual Property Rights	Mr. Rawat
8.	19.09.25	Workshop on Well-being and Stress Management	Dr. Akanksha Singh
9.	10.10.25	One Day Workshop on Conflict Resolution and Communication Skills	Dr. Neetu Singh
10.	20.01.26	One Day Workshop on Cyber Safety and Online Awareness	Dr. Mohsin Ali Khan
11.	23.01.26	World Peace and Understanding Day	Dr. Anuradha

ACTIVITY 1

Name of the activity: One Day Workshop on 'Human Rights and Values'

Resource person: Dr. Muzahir

Date: 21.10.24



St. Lawrence College of Higher Education organized a One-Day Workshop on *Human Rights and Values* on 21st October 2024, with Dr. Muzahir as the resource person. The workshop aimed to raise awareness about fundamental human rights and their role in shaping a just society while emphasizing the importance of ethical values in personal and professional life. The session commenced with an inaugural address by the college principal, followed by an engaging and interactive lecture by Dr. Muzahir, who discussed the historical evolution of human rights, the Universal Declaration of Human Rights (UDHR), and the legal framework governing these rights at national and international levels. Through real-life case studies and interactive discussions, he illustrated the impact of human rights violations and emphasized the role of moral integrity in upholding justice and equality. The session encouraged students and faculty to advocate for human rights and integrate values such as empathy, respect, and responsibility into their daily lives. The workshop concluded with a Q&A session, where participants shared their perspectives and discussed practical ways to contribute to a more just society. The event ended with a vote of thanks, acknowledging the efforts of the resource person, organizers, and attendees in making the workshop a valuable and enlightening experience.

ACTIVITY 2

Name of the activity: One day workshop on Law Awareness

Resource person: Mr. M.M Vashishth

Date: 25.10.24



On 25th October 2024, St. Lawrence College of Higher Education hosted a One-Day Workshop on *Law Awareness*, featuring the esteemed guest Mr. M.M Vashishth as the resource person. The objective of the workshop was to enhance legal consciousness among students and faculty, ensuring a deeper understanding of rights, duties, and legal frameworks that impact everyday life. The event began with a formal welcome by the college principal, setting the stage for an informative and interactive session. Mr. Vashishth, known for his vast knowledge and engaging presentation style, provided in-depth knowledge on various aspects of law, fundamental rights, and the significance of legal literacy in modern society. Through practical case studies and real-world examples, he made complex legal principles easy to grasp, encouraging critical thinking and active participation from the audience. The session also addressed key legal challenges and strategies for



navigating the justice system effectively. The workshop concluded with a highly engaging discussion session, where attendees posed insightful queries and discussed pressing legal concerns. The event wrapped up with a vote of thanks, recognizing Mr. Vashishth's invaluable contribution and the dedication of the organizing team in making the workshop an enriching and impactful experience.

ACTIVITY 3

Name of the activity: One Day Workshop on Employment Opportunities and Capacity Building for Female Graduates

Resource person: Ms. Amishi Kasana

Date: 15.11.24



On 15th November 2024, St. Lawrence College of Higher Education organized a One-Day Workshop on *Employment Opportunities and Capacity Building for Female Graduates*, with Ms. Amishi Kasana as the esteemed resource person. The workshop aimed to empower female graduates, particularly B.Ed students, by equipping them with knowledge and skills essential for career advancement. The event commenced with a warm welcome by the college principal, who emphasized the significance of capacity building in shaping the future of aspiring female professionals.

Ms. Kasana, a renowned expert, led the session with an insightful discussion on emerging employment trends, skill enhancement, and strategies to navigate the job market effectively. She highlighted the importance of communication skills, digital literacy, and networking in securing career opportunities. The session included interactive activities such as resume-building exercises, mock interviews, and group discussions, allowing participants to gain hands-on experience in professional preparedness.

A major highlight of the workshop was the panel discussion, where successful female professionals from diverse fields shared their career journeys, challenges, and strategies for overcoming workplace barriers. The B.Ed students and other attendees actively participated in brainstorming sessions, case studies, and role-playing exercises designed to boost confidence and employability skills. The workshop concluded with an engaging Q&A session, where participants sought guidance on job search techniques, personal branding, and entrepreneurship opportunities.

The event wrapped up with a vote of thanks, expressing gratitude to Ms. Amishi Kasana for her invaluable insights and to the organizers for curating such an enriching experience. The workshop left a lasting impact, inspiring female graduates to pursue their career aspirations with confidence and resilience.

"When women are empowered, they immeasurably improve the lives of everyone around them—their families, their communities, and their countries."

– Melinda Gate



ACTIVITY 4

Name of the activity: One Day Workshop on Gender Sensitivity and Equality

Resource person: Prof. (Dr.) Vijayshri Bhati

Date: 25.11.24

Breaking barriers and fostering inclusivity, St. Lawrence College of Higher Education hosted a One-Day Workshop on *Gender Sensitivity and Equality* on 25th November 2024. The event was spearheaded by the college's esteemed Principal, Prof. (Dr.) Vijayshri Bhati, who is a strong advocate for gender equity and social transformation. The workshop provided a platform for meaningful discussions on the significance of gender sensitivity in education, workplaces, and society at large.

Principal ma'am engaged participants, including B.Ed students and faculty members, in thought-provoking discussions on gender roles, unconscious biases, and societal expectations. The session was highly interactive, featuring case study analyses, role-playing scenarios, and group activities that encouraged attendees to critically evaluate gender-based challenges and develop inclusive solutions.

A key highlight of the workshop was a dynamic panel discussion where students voiced their perspectives on gender equality in education and professional spaces. Dr. Vijayshri shared her expertise on policy frameworks and actionable strategies to foster gender equity. The session concluded with an open forum, allowing participants to express their views, share experiences, and seek guidance on promoting gender sensitivity in their daily lives.

The workshop wrapped up with a heartfelt vote of thanks, acknowledging Prof. (Dr.) Vijayshri Bhati's leadership and unwavering dedication to gender equality. The event left a lasting impression on attendees, reinforcing the collective responsibility to create a fair and inclusive society.

*"A gender-equal society would be one where the word 'gender' does not exist:
where everyone can be themselves."*

– **Gloria Steinem**

ACTIVITY 5

Name of the activity: Celebration of National Voters Day

Resource person: Prof. (Dr.) Vijayshri Bhati

Date: 16.01.25

St. Lawrence College of Higher Education celebrated National Voters Day on 16th January 2025 to emphasize the importance of voting and to encourage civic responsibility among students and faculty members. The event was graced by the esteemed presence of Prof. (Dr.) Vijayshri Bhati, who served as the resource person for the occasion. Prof. (Dr.) Vijayshri Bhati, the principal and pillar of the institution, has been a guiding force in shaping the academic and ethical foundations of the students. Her leadership and commitment to education have played a pivotal role in fostering a culture of knowledge, awareness, and responsible citizenship among the students and faculty.



The celebration commenced with a welcome address, highlighting the significance of National Voters Day in promoting electoral awareness and democratic participation. Dr. Vijayshri delivered an insightful lecture on the fundamental role of voting in a democracy, the importance of electoral participation, and the responsibilities of citizens in shaping the future of the nation. She elaborated on the voting process, the significance of informed decision-making, and the impact of youth participation in strengthening democratic values.

During the session, students and faculty members actively engaged in discussions and raised pertinent questions about voter rights, electoral reforms, and the role of technology in elections. A voter pledge was also taken by all attendees, reaffirming their commitment to exercising their franchise responsibly.

The event concluded with a vote of thanks, expressing gratitude to Dr. Vijayshri for her valuable insights and to all participants for their enthusiastic involvement. The celebration

successfully instilled a sense of electoral awareness and responsibility among attendees, reinforcing the importance of active democratic participation.

Overall, the event was highly informative and inspiring, fostering a culture of responsible citizenship and emphasizing the power of each vote in shaping the nation's future.

ACTIVITY 6

Name of the activity: An extension lecture on Gender Equity

Resource person: Ms. Mira Narang

Date: 23.01.25



An extension lecture on Gender Equity was organized on 23rd January 2025 at the Multi-Purpose Hall, St. Lawrence College of Higher Education, to create awareness about gender equality and the need for an inclusive society. The session was conducted by Ms. Mira Narang, an esteemed expert in the field of education.

The event commenced with a welcome address, emphasizing the significance of gender equity in fostering a just and balanced society. Ms. Mira Narang delivered an engaging and insightful lecture, shedding light on the prevailing gender disparities, the impact of societal

norms, and the role of education in bridging the gender gap. She highlighted the importance of equal opportunities for all, regardless of gender, and discussed various policies and initiatives aimed at promoting gender equity. This session allowed students and faculty members to share their perspectives and raising questions on gender bias, stereotypes, and challenges faced in achieving gender equality. Ms. Narang encouraged participants to be advocates of gender equity in their personal and professional lives, emphasizing the importance of inclusive practices and mutual respect.

The session concluded with a vote of thanks, expressing gratitude to Ms. Mira Narang for her valuable insights and to all participants for their active involvement. The lecture successfully enlightened attendees on the importance of gender equity and inspired them to contribute towards building a more equitable and progressive society.

Key Takeaways of the extension lecture were as follows:

- Understanding gender equity and its role in social progress.
- The impact of societal norms and biases on gender equality.
- Importance of education and policy interventions in bridging gender gaps.
- Encouragement to practice and promote gender equity in daily life.
- The need for collective efforts in achieving an inclusive and just society.

Overall, the extension lecture was highly informative and thought-provoking, reinforcing the need for collective efforts in achieving gender equality and ensuring equal rights for all.

ACTIVITY 7

Name of the activity: One Day Workshop on Intellectual Property Rights

Resource person: Mr. Rawat

Date: 03.02.25

Innovation, creativity, and legal protection took center stage at the One Day Workshop on Intellectual Property Rights (IPR) held on 3rd February 2025 at the Multi-Purpose Hall, St. Lawrence College of Higher Education. The workshop aimed to enlighten participants on the importance of IPR in safeguarding innovations and fostering a culture of research and development. The esteemed resource person, Mr. Rawat, captivated the audience with his deep insights and engaging presentation.



The session commenced with a warm welcome, setting the tone for an enlightening and interactive discussion. Mr. Rawat delved into the intricate world of patents, copyrights, trademarks, and industrial designs, breaking down complex legal jargon into comprehensible concepts. With real-world case studies and compelling examples, he illustrated how intellectual property plays a crucial role in various industries, from technology and pharmaceuticals to arts and literature.

Participants were actively involved in thought-provoking discussions, raising queries about patent filing procedures, copyright infringements, and trademark disputes. The workshop also highlighted the impact of IPR on startups, entrepreneurship, and academic research, encouraging attendees to explore ways to protect their innovations and ideas.

The event concluded with an interactive session, where Mr. Rawat addressed individual concerns and provided valuable guidance on navigating the legal landscape of intellectual property. The enthusiastic participation of students and faculty members underscored the growing awareness and importance of IPR in today's rapidly evolving world.

The workshop was not just an informative session but an eye-opener, inspiring attendees to embrace innovation while ensuring legal protection for their intellectual contributions. With knowledge as their newfound shield, participants left with a deeper understanding of how intellectual property rights serve as a pillar for creative and technological advancement.





Feedback Mechanism of SGRC (Student Grievance Redressal Committee) Developed by the College

Student Grievance Redressal Survey Questionnaire

How satisfied are you with your overall experience at SLCHE?

- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

How would you rate the quality of teaching and instruction provided by the faculty in your program?

- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

What is your opinion on the infrastructure and facilities provided by the college (classrooms, labs, canteen, library, accommodation, washroom, drinking water etc.)?

- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

How satisfied are you with the extracurricular activities and opportunities for personal development offered by the college?

- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

How satisfied are you with the support services provided by the college, such as library facilities, counseling, and career guidance?

- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

Are you satisfied with the course materials and resources provided for your studies?

- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

How effective do you find the feedback mechanisms in place for students to express their opinions or concerns?

- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

How clear and timely is the communication from the college administration regarding academic schedules, events, and important announcements?

- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

To what extent do you feel a sense of community and positive interaction with your peers at SLCHE?

- Strong Sense of Community
- Some Sense of Community
- Neutral
- Dissatisfied
- Very Dissatisfied

Submit

Clear form

Students Grievance Redressal Statistical Analysis

How satisfied are you with your overall experience at SLICHE?

11 responses



- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

How would you rate the quality of teaching and instruction provided by the faculty in your program?

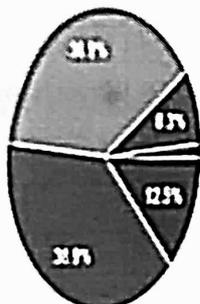
72 responses



- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

How satisfied are you with the support services provided by the college, such as library facilities, counseling, and career guidance?

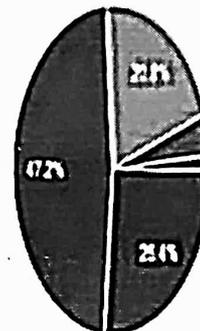
72 responses



- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

Are you satisfied with the course materials and resources provided for your studies?

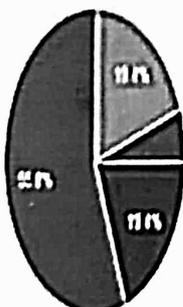
72 responses



- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

How effective do you find the feedback mechanisms in place for students to express their opinions or concerns?

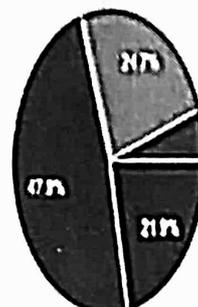
72 responses



- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

How clear and timely is the communication from the college administration regarding academic schedules, events, and important announcements?

72 responses



- Very Satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

What is your opinion on the infrastructure and facilities provided by the college (classrooms, labs, canteen, library, accommodation, washroom, drinking water etc.)?

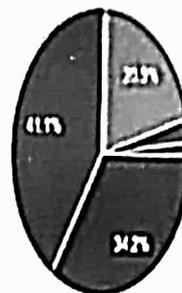
71 responses



● Very Satisfied
● Satisfied
● Neutral
● Dissatisfied
● Very Dissatisfied

How satisfied are you with the extracurricular activities and opportunities for personal development offered by the college?

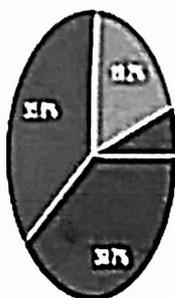
71 responses



● Very Satisfied
● Satisfied
● Neutral
● Dissatisfied
● Very Dissatisfied

To what extent do you feel a sense of community and positive interaction with your peers at SLICHE?

71 responses



● Strong Sense of Community
● Some Sense of Community
● Neutral
● Dissatisfied
● Very Dissatisfied

Objectives of Feedback Mechanism of SGRC :

- To identify the satisfaction level of provisions and a platform for students to submit their complaints about academic, personal and administrative issues that have an impact on learning environment.
- To analyse the different types of grievances of students and the efficacy of the redressal mechanism.

Findings:

- It was observed that 40% of the students required immediate redressal of the issues that were related to academics, and 20% of the students grievances pertained to requirement of Recommendation Letters for seeking Higher Studies abroad from college and References for Employment abroad from college. Both these grievances were resolved successfully.
- 30% of the students had grievances related to misplacement of Admit Cards and issue of duplicate Admit Cards.
- 20% of the students had grievances regarding canteen menu.

Summary & Conclusion:

It was found that 93% of students were satisfied with the mechanism undertaken to resolve their problems as it helped in fostering a culture of transparency, openness and trust. Students find that their voice is being heard and thus they are helped.